



CYPRESS CREEK FLOOD CONTROL COALITION
MEETING NOTES
July 27, 2023

MEETING TIME / LOCATION

4:00 pm, Virtual via Zoom – Meeting ID: 867 3017 5291, Passcode: 444814

	Directors in Attendance	Joe Myers, Dick Smith, Jim Robertson, John Porea, Jack Sakolosky
	Committee Members in Attendance	Bill St. Clair
	Guests in Attendance	None
	Guest Speaker	None
	Documents	Meeting called to order – 4:05 pm. Documents include meeting Agenda, draft meeting notes for May 31, board meeting, July treasurer’s report, and proposed 2023 budget.
1	Meeting Minutes	Review and Approve Meeting Minutes Myers referred to the May 31 draft meeting notes and called for comments and/or corrections. No corrections were noted. Smith commented that title of President Emeritus was not included with the officers listed under Item 4.b. “Elect New Officers”. Discussion clarified that the title of President Emeritus was provided to Smith to honor his services and leadership of the organization as past president, but the title is not an official officer of the organization. Motion to approve meeting notes made by Robertson with second by Porea. Approval unanimous.
2	Financial	Treasurer’s Report Porea clarified the July treasurer’s report includes income and expense for both June (meeting cancelled) and July. Porea stated he will assume Zeitler’s (retired) previous responsibilities for insurance coordination. He will request a copy of the Directors insurance policy from the vendor and provide to each director for review. Myers

		asked for additional comments or questions from directors. Motion made by Sakolosky to approve the Treasurer’s report, second by Robertson. Approval unanimous.
3	Old Business	No reports.
4	New Business	<p>a. Discuss Revising of the By-Laws.</p> <p>Myers stated the board needs to temporarily suspend the definition of “meeting quorum” as stated in the by-laws (quorum requires a minimum of 6 directors since current by-laws provide for a board of 10 directors). We can temporarily continue to use the board’s previous interpretation of quorum to be “a majority of the number of elected and appointed directors (i.e.; 6 elected/appointed directors, quorum provided by 4)”. Motion made and approved unanimously. Discussion followed:</p> <ul style="list-style-type: none"> • Myers will ask Foley to review and update potential changes for discussion at the August board meeting. • Porea suggested number of directors be reduced to seven (7), and questioned why directors are required to represent a MUD rather than open to other organizations such as HOA’s or supporting members. • Myers stated we need to review the by-laws to increase flexibility. This will allow membership to serve as committee chairs and assistants to directors such as assistant treasurer, assistant secretary, assistant committee chair, etc. This will be beneficial in attracting membership and identifying potential new directors. <p>b. Discussion Relating to the Contracting of Services to Assist a Director and to Provide General Assistance to the Coalition.</p> <p>Myers stated Committee Chairs are responsible to prepare budgets for their committee’s responsibilities. Budget proposals should be sufficiently detailed to describe the services needed and include a cost breakdown of the tasks required. Proposed budgets will be presented to the board for approval. If an approved budget is exceeded, the committee chair is responsible to prepare an estimate of the required increase for submittal/approval by the board. Porea reported the Clerical Labor expense to date of \$4,760 exceeds the designated budget of \$3,600. Myers suggested the board approve an increase of \$2,000 to the budget for clerical support to provide a total of \$6,760 for 2023. A motion to approve</p>

		<p>this increase was made by Sakolosky with second by Robertson. Approval unanimous.</p> <p>c. Discussion Related to the Holding of Town Hall Meetings in the Cypress Creek Watershed.</p> <p>Myers stated that Commissioners Court recently removed 43 projects from the flood bond project list. Approximately 2/3rds of the projects (29) are in the Cypress Creek watershed. The recently approved Cypress Creek Drainage Improvement District will be responsible to conduct Town Hall meetings within the watershed. Target dates for the meetings are September 6th and September 13th. Myers will modify the agenda from CCFCC's April Annual Meeting to prepare a draft agenda for the Town Hall Meetings. Myers will send a copy of the draft agenda to directors for review and comments. Barbara Schaltman (Sp?) (one of the five appointed board members for the Drainage District) will mail notifications to MUD's, HOA's, and the general public to inform them of the Town Hall meetings. CCFCC will provide her our contact list of MUD's, HOA's, and supporting members to start a contact list for the District. Myers stated he will ask Dunbar/Bedient to attend the Town Hall meeting to provide technical information regarding the flood mitigation implementation plan they are preparing for CCFCC.</p> <p>ACTION:</p> <p>Smith to contact Larry Dunbar and Dr. Bedient to inform them of the proposed Town Hall Meetings and request their availability to attend.</p> <p>d. Discussion related to the Engineering Efforts of Dr. Phil Bedient and Larry Dunbar.</p> <p>Meyers has not been able to reach Dunbar and Bedient to obtain the updated status of their work for CCFCC (Wk Authorization #??). Smith will assist Meyers with this effort.</p>
4a.	Other Business	<p>Robertson reported the following:</p> <ul style="list-style-type: none"> • Mary Ann Piacentini, President, Coastal Prairie Conservancy, has previously requested coordination with CFCCC to exchange information with CCFCC's technical committee. • Robertson recently attended HCFCD's presentation of planned maintenance projects on the Cypress Creek main channel and it's tributaries. Proposed projects in Batches 1-4 will be on tributaries and Batch 5 projects will be on the main channel. Work on the main channel includes significant new excavation.

		<p>The proposed work will require construction of new detention storage to mitigate downstream flood impacts. A follow-up meeting on maintenance projects will be held at the North Service Center on August 9. The comment period for maintenance projects will close on August 9.</p>
<p>5</p>	<p>Committee Reports</p>	<p>a. Nominations – Sakolosky No report.</p> <p>b. Technical Management – Smith No report.</p> <p>c. Tunnel Advocacy – Smith No report.</p> <p>d. Houston Stronger – St. Clair The Corps of Engineers recently informed Houston Stronger’s technical committee the scope of work for Buffalo Bayou does not include study of the upper watershed of Cypress Creek. Myers suggested CCFCC schedule a meeting with the Corps to inform them of our goals for the watershed, and to better understand the Corps scope for the Buffalo Bayou study.</p> <p>e. Membership – Adam No report.</p> <p>g. Cyress Creek Greenway – Robertson Robertson reported the following:</p> <ul style="list-style-type: none"> • He meets with Eric Heppen, Pct #3, Chief of Staff, approximately every 3 months to discuss Harris County’s trail connectivity along the south side of Cypress Creek. • Harris County’s grant application to Texas Parks and Wildlife for the trail connection from Faulkey Gully to NW MUD 5 was unsuccessful. However, Pct. #3 has indicated they will find other funds to construct this connection. • He is meeting with the staff of Precinct #3, Bayou Land Conservancy, and GHORBA regarding the use and maintenance of trails in the 100 acre woods. • Harris County engineering is constructing a detention basin in Poppe Park for the Tower Oaks subdivision. The detention basin is located at the back of the access/entry road to the park. The area has been clear cut to remove all the existing trees. Robertson has tried to contact Irwin Burden, project manager,

		<p>with Harris County Engineering to discuss the County's planting plans for the project.</p> <p>g. Communications & Website – Smith Smith reported he has finalized the Bi-Annual Report for 2020-2021. He requested each director to review the report and provide their comments. He will then have it posted on the website. Myers indicated the next project for the committee is updating CCFCC's tri-fold handout.</p>
6	Next Meeting Date	4:00 pm, August 23, 2023, In-Person Coles Crossing Community Center, 13030 Barker Cypress Road, Cypress, TX, 77429
7	Adjourn	5:28 pm

FINAL