



CYPRESS CREEK FLOOD CONTROL COALITION
 MEETING NOTES
 April 20, 2022

	Directors in Attendance	Dick Smith, Pete Smullen, Jim Robertson, John Porea, Mark Adam, Jack Sakolosky – Virtual Mtg
	Committee Members in Attendance	Lisa Foley (Nominating Committee), Bill St. Clair
	Guests in Attendance	Joe Myers (MUD 365), Dave Baldwin, Dan Meacham (Timber Lane Utility District), Doris Lea (Oak Hollow MUD 9) ACTION: Smith send Meacham information on CCFCC and membership application.
	Guest Speaker	None
1	Handout Documents	<p>Meeting called to order - 6:36 pm. Handouts were as follows:</p> <ul style="list-style-type: none"> • CCFCC’s Covid 19 Interim Plan (Rev #3) • Application, Houston Stronger Board of Directors • Area Data-Cypress Creek Watershed and Major Tributaries • Cypress Creek Wastewater Outfalls (HGAC and CCFCC) • ASFPM “News and Views”, April 2022 Newsletter • MUD Membership Form received from MUD 365 (J. Meyers, President) <p>Smith’s introductory comments: Tonight’s board meeting will also serve as CCFCC’s annual meeting for 2022. He provided the following comments:</p> <ol style="list-style-type: none"> a. CCFCC is planning a drive to initiate new MUD memberships and participation. b. Smith recommended the board approve an application to become a board member of Houston Stronger. The membership cost of \$2,500/yr was approved. Bill St. Clair will serve as CCFCC’s representative at Houston Stronger board meetings. c. An amendment to the by-laws to revise the definition of a quorum was discussed. The proposed revision will change the definition to state the number of members present will

		<p>constitute a quorum, rather than the current requirement of 10% of total members of the organization.</p> <p>ACTION: Foley will prepare the revised quorum definition. Smith will include the by-laws amendment on the agenda of May board meeting.</p> <p>d. A virtual meeting of the Tunnel Advocacy Committee was scheduled for Wednesday, April 27, 10:00 am. The committee includes Smith, Robertson, St. Clair, Adam, and Sakolosky. Use the same call-in number as used for board meetings.</p>
2	Membership	<p>Membership application was received from MUD 365. Joe Myers, President MUD 365, attended the meeting. Membership was approved unanimously.</p>
3	Meeting Notes	<p>The secretary stated January meeting notes were revised to include comments received from Smith and Robertson. No comments have been received for the February meeting notes. Smith stated he has provided comments by email for the March meeting notes. Comments have also been received from Smith and Robertson for meeting notes for the meeting held with HCFCD on April 8, 2022. Sakolosky will update March meeting notes and HCFCD meeting notes per comments received.</p> <p>Robertson reported the introductory meeting he and Smith had with Andy Fournier from Wesley Hunts office on March 29, 2022. A brief description of CCFCC's history and goals was presented.</p> <p>Smith and Robertson met with State Representative Oliverson on April 18, 2022. They provided a brief update of CCFCC's current activities and discussed the findings of the Jones & Carter report for proposed detention/storage along major tributaries of Cypress Creek.</p>
4	Treasurer's Report	<p>The April treasurers report was approved. Smith stated he will meet with Dunbar to prepare a breakdown of scope/cost for the proposed consultant work by Dunbar for this year (estimated range of magnitude - \$50,000). Smith indicated he provided Porea with a detailed breakdown of the proposed work items comprising the estimated \$50,000 consultant services.</p> <p>ACTION: Smith to meet with Dunbar to document active and pending work authorizations.</p>

5	Old Business	<p>1. <u>Update BOD Covid-19 Interim Plan</u></p> <ul style="list-style-type: none"> a. Website – Smith will use contract labor administrative assistant to post information and update CCFCC’s website. b. Mark Adam will review and update CCFCC’s master roster that provides contact information for each Director. c. Appointment of New Directors – a motion was made and seconded for the appointment of Joe Myers (MUD 365) to the board. The 3-yr appointment was approved unanimously. d. Election of Officers – was postponed to May meeting after the revisions to the by-laws to re-define “quorum” are adopted. e. Phase 2 Tunnel Study – Sakolosky stated the study is scheduled for public review in mid to late May 2022. f. Funding for Advocacy Plan – Smith, Smullen, and Dunbar to meet to develop scope for technical issues/needs. <p>2. <u>USACE Buffalo Bayou Tributaries and Resilience Study (BBTRS)</u> Colonel Vail will be replaced by Colonel Blackmon in July 2022. No additional information.</p> <p>3. <u>Cypress Creek Major Tributaries Study</u> Robertson reported the following:</p> <ul style="list-style-type: none"> • The Jones & Carter study determined there is a shortage of available land areas for detention. The study recommended detention sites to provide detention storage of 12,000-13,000 ac-ft. The initial study by Michael Baker recommended 26,000 ac-ft of detention storage. • CCFCC will prepare a letter to support HCFCD’s request for earmark funding to increase the storage capacity of the existing detention basin located at the northeast corner of Cutten Rd and Cypress Creek. <p>ACTION: Robertson to prepare draft letter of support for signature by Smith.</p> <p>4. <u>Technical Consultant Work Authorizations</u> Refer to Item 5.1.b.</p> <p>5. <u>Personnel Changes</u> Smith will contact Hoyland to determine if he intends to remain on the board of directors.</p> <p>6. <u>Election of Officers</u> The election of officers is scheduled for the May board meeting. Officer positions are President, Vice-President, Treasurer, and Secretary.</p>
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6	New Business	None
7	Other Issues	None
8	Committee Reports	<p>Nominations Committee - Sakolosky Refer to Item 5.1.b.</p> <p>Technical Committee – Smullen No additional information.</p> <p>Membership Committee – Adam Adam reported the following:</p> <ul style="list-style-type: none"> • The draft letter to solicit MUD’s to become a member of CCFCC has been reviewed and is ready to be sent out. • Adam suggested a sub-committee be formed to develop a strategic plan that could be presented to MUD’s to encourage membership. He suggested the committee include Adam, Foley, Meyers, and Sakolosky. • Adam will send an updated Roster/Fact Sheet to board members. <p>Cypress Creek Greenway Committee – Robertson Robertson reported the following:</p> <ul style="list-style-type: none"> • Volunteers (215) planted 7,000 trees in Pilot Gully and the detention basin located along Grant Road south of Cypress Creek at the Kickerillo-Mischer Preserve. • A grand opening was held on April 7 for 5.7 miles of new trails constructed by NW MUD 5. • Timber Lane MUD has started construction on a 1.7 mile key connection for the Greenway at Hardy Toll Road and the railroad. • Trash bash was held at Colling Park on March 26. 313 volunteers attended. • Construction of the trails underpass of SH 249 has been started. Trails will be extended from KM Preserve to the YMCA property along both north and south sides of Cypress Creek.

		<ul style="list-style-type: none"> • Hewlett Packard company has donated 10 acres of land along Cypress Creek for trail connectivity in the location of the Mexcor Company area. • The remapping of Precincts #3 and #4 has been very disruptive with respect to the operations of the Harris County parks. Over 100 parks have changed precincts and management/administrative costs have been significant. • There will be a Precinct #3 town hall meeting held at Timber Lane Community Center on May 19. Speakers include Commissioner Ramsey, Alan Black/HCFCD, and Larry Goldberg/Consultant. <p>Tunnel Advocacy Committee – Smith Refer to Item 1.d.</p> <p>Communications Committee – Smith No additional information.</p>
9	Adjourn	8:45 PM